

Library Board of Trustees

May 8, 2024

Minutes

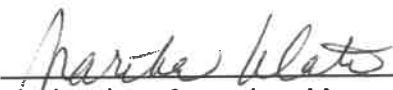
1. **Call to Order:** The Library Board of Trustees meeting was called to order by Board Chair Wendy Slatkin at 4:00p.m.
2. **Roll Call: Present:** Board Chair Wendy Slatkin, Board Members: Lynn Olson, Lester Sandy, Jim Flock

Absent: Ralph Cavallo

Other: Library Director Adam Tuckerman, James Breitling Mayor Pro-Tem, Friends of the Library President Chester Olson, Operations Manager Martha Ulate

3. **Oral Communications:** None offered.
4. **Approval of Minutes:** Jim Flock moved to approve and Lester Sandy seconded the minutes for the April 10, 2024 meeting be approved as submitted.
5. **Correspondence/Communications - None offered**
6. **Old Business: Grants:** Director Adam Tuckerman reported the purchasing phase begun with Lunch at Library grant funding. Approximately \$13,000 has been used.
Library Play Space Grant \$75,000-Anticipation end of month news regarding grant disbursements.
Pillar Grant-\$20,000 Library funding a study booth. Booth will accommodate one user. The booth is ADA compliant.
Grant funding-Pete Aguilar: 3 million appropriation funding determined by October 2024.
Discussion ensued involving Friends of the Library funding requests by staff. Streamline method on a quarterly basis for requests will be discussed at the next Friends of the Library meeting in June.
Entrance/Exit: Exit signs have been installed on both levels of the Library. Service ticket issued for solutions on both doors of the library to allow entry access at both doors.
7. **New Business:** Discussion ensued by Board Member Jim Flock to move the Library Board of Trustees monthly meeting to the Literacy Room beginning in September 2024. Jim motioned to approve the move to the new site and Wendy Slatkin seconded the motion to move. Motion carried.
Library website update with room change will be noted in August.
8. **City Management Report:** Stephen Parker Assistant City Manager updated with news the HVAC improvement was approved by council. Project completion by next summer. For summer 2024 heat concerns the City will provide a rental HVAC system

9. **Statistical Summary Report:** Board reviewed the statistical summary report.
10. **Library Management Report:** Board reviewed the Library Management report
11. **Literacy Report:** The Board reviewed the Literacy report.
12. **Friends of the Library:** Friends of the Library President Chester Olson reported funding:
\$1,000 Spice of the Month and Kristen Kraft's programming.
\$20,000 loan advance for Lunch at the Library programs. Advance funds will be reimbursed to the Friends once the check is forwarded to the Library. Anticipated timing Late May.
The Friends hosted a Volunteer Brunch for all library volunteers.
Annual membership drive took place after the April Friends Board meeting. Director Adam Tuckerman hosted a library tour for those that attended the meeting.
13. **Adjournment:** The meeting was adjourned at 4:57 p.m.

Submitted By: 
Martha Ulate, Operations Manager

Approved: 6-12-24